



MINUTES OF THE MEETING OF THE ACADEMY TRUST ANNUAL GENERAL MEETING (AGM)

Wednesday 13 December 2023 at 8.30 pm

Venue: Music Room, Fambridge Road

Present:

- Mr T Bailey (TB) Member
- Mr M Howell (MH) Member
- Ms L Smart (LS) Member
- Mrs E Crees (EC) Trustee
- Ms J Ellum (JEL) Trustee
- Mrs D Gray (DG) Trustee
- Ms L Marshall (LM) Trustee
- Ms S Milward (SM) Trustee
- Ms S Robinson (SR) Trustee

In attendance:

- Mr T Baster (TBA) Joint Head of Academy
- Mr R Scott (RSC) Company Secretary, Director of Finance & Premises

Apologies:

- Mrs K Mehrtens (KM) Trustee
- Mrs J Smith (JS) Trustee

This group was quorate for the purpose of resolutions

Item	Topic	Minute
1.	Welcome and apologies for absence	The apologies for absence were ACCEPTED.
2.	Election of Chair	MH proposed TB as Chair, seconded by LS and AGREED unanimously.
3.	Declaration of Business Interests	There were no new declarations of business interests and no Member recorded any conflict of interest with the items on the agenda or the receipt or giving of any gifts or hospitality since the last meeting.
4.	Minutes of the AGM held on 14 December 2022	The minutes of 14 December 2022 were AGREED and signed as a true record.
5.	Matters Arising	There were no Matters Arising.
6.	Board of Trustees: to receive the minutes	Members RECEIVED the minutes of the Board of Trustees' meetings held on 20 September 2023 and EGM of 19 October 2023.

7.	Board of Trustees Membership	Members APPROVED the appointment of Laura Marshall, Sarah Milward and Sarah Robinson as Trustees noting that their skillset will enhance the Board of Trustees.
8.	To receive the Annual Report and Accounts 2022-23	The Annual Report and Accounts 2022-23 were RECEIVED.
9.	To consider reappointment of Auditors for 2023-24	Members AGREED to reappoint UHY Hacker Young and that a tender exercise should be carried out for the appointment of auditors for 2023/24. Action RSC
10.	Any Other Business	There was no Any Other Business.

Meeting closed at 8.30 pm

Actions

Date of Meeting/ Item number	Topic	Minute
13.12.23 – item 9	Auditors 2023-24	RSC to conduct a tender exercise for the appointment of auditors for 2023-24.